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|  **UNIVERSITY OF NIŠ** |
| **Course Unit Descriptor** | **Faculty**  | **Faculty of Philosophy** |
| **GENERAL INFORMATION** |
| Study program  | **English language** |
| Study Module (if applicable) |  |
| Course title | Techniques of scientific work |
| Level of study | [ ] Bachelor [x]  Master’s [ ]  Doctoral |
| Type of course | [x]  Obligatory [ ]  Elective |
| Semester  |  [x]  Autumn [ ] Spring |
| Year of study  | 1 |
| Number of ECTS allocated |  |
| Name of lecturer/lecturers | Dragana Pavlovic |
| Teaching mode |  [x] Lectures [ ] Group tutorials [ ]  Individual tutorials [ ] Laboratory work [ ]  Project work [ ]  Seminar [ ] Distance learning [ ]  Blended learning [ ]  Other |
| **PURPOSE AND OVERVIEW (max. 5 sentences)** |
| *Even scientific work of exceptional quality will not be published if the paper is not written in accordance with applicable standards. The aim of this course is to provide the necessary knowledge of the steps of scientific work, from the choice of topics, collection of documentation, processing of the work, to the presentation. At the end of the course students should be fully familiar with all phases of scientific work, as well as necessary software.*  |
| **SYLLABUS (brief outline and summary of topics, max. 10 sentences)** |
| **Computers in the development of modern scientific work. The programs for word processing and formats. Software for processing images, music, presentations. Types of academic papers. Selection of topics. Creating a working bibliography. The structure of the paper - scientific critical apparatus. The characteristics of scientific text.****Manuscript review. Preparation and technical processing. Oral presentation, poster presentation. The ethics of scientific research.** |
| **LANGUAGE OF INSTRUCTION** |
| [x] Serbian (complete course) [ ]  English (complete course) [ ]  Other \_\_\_\_\_\_\_\_\_\_\_\_\_ (complete course)[ ] Serbian with English mentoring [ ] Serbian with other mentoring \_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **ASSESSMENT METHODS AND CRITERIA** |
| **Pre exam duties** | **Points** | **Final exam** | **points** |
| **Activity during lectures** | **10** | **Written examination** | **50** |
| **Practical teaching** |  | **Oral examination** |  |
| **Teaching colloquia** | **40** | **OVERALL SUM** | **100** |
| **\*Final examination mark is formed in accordance with the Institutional documents** |