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| **UNIVERSITY OF NIŠ** | | | | | | |
| **Course Unit Descriptor** | | **Faculty** | | | **Faculty of Philosophy** | |
| **GENERAL INFORMATION** | | | | | | |
| Study program | | | | **Social Policy and Social Work** | | |
| Study Module (if applicable) | | | |  | | |
| Course title | | | | **Administrative Law** | | |
| Level of study | | | | ☒Bachelor ☐ Master’s ☐ Doctoral | | |
| Type of course | | | | ☐ Elective ☒ Obligatory | | |
| Semester | | | | ☒ Spring ☐Autumn | | |
| Year of study | | | | First | | |
| Number of ECTS allocated | | | | 6 | | |
| Name of lecturer/lecturers | | | | Professor Dejan R. Vučetić, Ass. Andrej I. Blagojević | | |
| Teaching mode | | | | ☒ Lectures ☐Group tutorials ☐ Individual tutorials  ☐Laboratory work ☐ Project work ☐ Seminar  ☐Distance learning ☐ Blended learning ☐ Other | | |
| **PURPOSE AND OVERVIEW (max. 5 sentences)** | | | | | | |
| Improving academic knowledge and theoretical concepts and development of skills for further academic research in the field of administrative law, as well as mastering the necessary knowledge and skills to solve practical problems in the field of administrative law, mastering scientific methods in the study of relevant literature and legal sources, corresponds to modern lines in development administrative law as a scholar discipline.  It is expected that students successful in completing the course can: understand the structure and process of administrative legal norms and make a difference in relation to other branches of law; differ public from non-state civil administration; understand the organization and competences of public administration and the structure of its bodies; understand how the basic institutes of administrative law operate in practice; understand the way of functioning of public administration and to become familiar with the types of acts that are filed; successfully understand the matter of administrative proceedings; study the mechanisms judicial control of administration; successfully apply knowledge into practice. | | | | | | |
| **SYLLABUS (brief outline and summary of topics, max. 10 sentences)** | | | | | | |
| 1. THEORETICAL BASIS OF ADMINISTRATIVE LAW: concept and subject of administrative law; the theoretical concept of administration in the organic aspect; the theoretical concept of administration in functional terms; term administration in the Serbian legal theory; positive legal concept of administration; administrative-law relationship; based international administrative law; Sources of administrative law.  2. ORGANIZATION OF THE PUBLIC ADMINISTRATION: organizational forms of state administration; organizational forms of non-state administration; public services; centralization, decentralization and deconcentration; internal organization and management of public administration.  3. FUNCTIONING OF PUBLIC ADMINISTRATION: activity of state administration; forms of administrative activities; acts of public administration.  4. GENERAL ADMINISTRATIVE PROCEDURE: who acts under the provisions of the LAP; the importance and scope of LAPs; general and special administrative procedures; the basic principles of administrative procedure; Participants in administrative proceedings; jurisdiction in administrative proceedings; parties in the administrative proceedings; current administrative proceedings; evidence in administrative proceedings; solutions and conclusions in the administrative proceedings; remedies in administrative proceedings; execution of the decision in the administrative procedure.  5. CONTROL OVER THE PUBLIC ADMINISTRATION: meaning and importance of control; theoretical concept of control over the work of government; political and legal control; administrative and judicial control of administration; administrative dispute. | | | | | | |
| **LANGUAGE OF INSTRUCTION** | | | | | | |
| ☒Serbian (complete course) ☐ English (complete course) ☐ Other \_\_\_\_\_\_\_\_\_\_\_\_\_ (complete course)  ☐Serbian with English mentoring ☐Serbian with other mentoring \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | |
| **ASSESSMENT METHODS AND CRITERIA** | | | | | | |
| **Pre exam duties** | **Points** | | **Final exam** | | | **points** |
| **Activity during lectures** | **10** | | **Written examination** | | | **30** |
| **Practical teaching** | **10** | | **Oral examination** | | | **30** |
| **Teaching colloquia** | **20** | | **OVERALL SUM** | | | **100** |
| **\*Final examination mark is formed in accordance with the Institutional documents** | | | | | | |