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|  **UNIVERSITY OF NIŠ** |
| **Course Unit Descriptor** | **Faculty**  | **Faculty of Law** |
| **GENERAL INFORMATION** |
| Study program  | **Undergraduate Academic Law Study Program (LL.B. degree-240 ECTS)** |
| Study Module (if applicable) | / |
| Course title | **Administrative Law** |
| Level of study | X Bachelor ☐ Master’s ☐ Doctoral |
| Type of course | x Obligatory☐ Elective |
| Semester  | x Autumn ☐Spring |
| Year of study  | 2nd year of undergraduate studies |
| Number of ECTS allocated | 10 |
| Name of lecturer/lecturers | Prof. dr Predrag Dimitrijević; Asst. Prof. Dejan Vučetić; Asst. Miloš Prica |
| Teaching mode | xLectures xGroup tutorials x Individual tutorials☐Laboratory work ☐ Project work x Seminar☐Distance learning Blended learning x Other |
| **PURPOSE AND OVERVIEW (max. 5 sentences)** |
| **Aims:** to improve academic knowledge about theoretical concepts and to develop skills for further academic research in the field of administrative law; to acquire the necessary knowledge and skills to solve practical problems in the field of administrative law; to master scientific methods in the study of relevant literature and legal sources, in line with contemporary developments in administrative law as a scholar discipline.***Outcomes:*** Students are expected to: understand the structure and process of enacting administrative law norms as related to those in other branches of law; to distinguish public administration from non-state civil administration; to understand the organization and competences of public administration and the structure of its authorities/bodies; to understand how the basic institutes of administrative law operate in practice; to understand the functioning of public administration and to become familiar with the types of acts enacted by public authorities; to understand the course of administrative proceedings; to study the mechanisms of administrative and judicial control of the administration; to successfully apply the acquired knowledge into practice. |
| **SYLLABUS (brief outline and summary of topics, max. 10 sentences)** |
| 1. THEORETICAL BASIS OF ADMINISTRATIVE LAW: concept and subject matter of administrative law; the theoretical concept of administration in the organic aspect; the theoretical concept of administration in functional terms; the concept of administration in the Serbian legal theory; positive law concept of administration; administrative-law relations; international administrative law; sources of administrative law; administrative law institutes.2. ORGANIZATION OF PUBLIC ADMINISTRATION: organizational forms of state administration; organizational forms of non-state administration; public services; centralization, decentralization and deconcentration; internal organization and management of public administration.3. FUNCTIONING OF PUBLIC ADMINISTRATION: activity of state administration; forms of administrative activities; acts of public administration.4. GENERAL ADMINISTRATIVE PROCEDURE: who is obliged to act under the provisions of the Administrative Procedure Act; the importance and scope of the APA; general and special administrative procedures; the basic principles of administrative procedure; participants in administrative proceedings; jurisdiction in administrative proceedings; parties in the administrative proceedings; the course of administrative proceedings; evidence in administrative proceedings; solutions and conclusions in administrative proceedings; remedies in administrative proceedings; execution of decisions in the administrative procedure.5. CONTROL OVER PUBLIC ADMINISTRATION: meaning and importance of control; theoretical concept of control over the work of the public administration; political and legal control; administrative and judicial control of administration; administrative dispute.6. RESPONSIBILITY OF PUBLIC ADMINISTRATION: concept of administrative responsibilities; types of administration responsibilities in Serbian law and comparative law; the legal responsibility of the public administration; accountability/liability for damage; extrajudicial responsibility of administration. |
| **LANGUAGE OF INSTRUCTION** |
| xSerbian (complete course) ☐ English (complete course) ☐ Other \_\_\_\_\_\_\_\_\_\_\_\_\_ (complete course)☐Serbian with English mentoring ☐Serbian with other mentoring \_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **ASSESSMENT METHODS AND CRITERIA** |
| **Pre exam duties** | **Points** | **Final exam** | **points** |
| **Activity during lectures** | **15** | **Written examination** | **30** |
| **Practical teaching** | **10** | **Oral examination** | **30** |
| **Teaching colloquia** | **15** | **OVERALL SUM** | **100** |